

# BURY & ELTON AMATEUR SWIMMING CLUB PRIVACY AND COOKIES POLICY

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## Please read this policy to understand how we will use your personal data

### 1. About this us and this policy

1. Bury & Elton Amateur Swimming Club (“we”, “us” or “our”) are committed to protecting and respecting your privacy.
2. This policy (together with our [Website Terms of Use](#) and any other documents referred to on it) sets out the basis on which any personal data we collect from you, or that you provide to us, will be processed by us. Please read the following carefully to understand our views and practices regarding your personal data and how we will treat it. By visiting <http://buryandelton.co.uk/> (our site) you are accepting and consenting to the practices described in this policy.
3. For the purpose of the data protection legislation (including the Data Protection Act 1998 and General Data Protection Regulation 2016 as amended and replaced from time to time together with any regulatory guidance and codes of conduct as updated from time to time) (the Legislation), we are the data controller.
4. Our site may, from time to time, contain links to and from the websites of our partner networks, advertisers and affiliates. If you follow a link to any of these websites, please note that these websites have their own privacy policies and that we do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data to these websites.

### 2. Information we collect from you

1. We will collect and process the following data about you:
  1. **Information you give us.**
    - a. This is information about you that you give us by filling in forms on our site or by corresponding with us by phone, e-mail or otherwise.
    - b. It includes information you provide when you report a problem with our site.
    - c. The information you give us may include your name, address, e-mail address and phone number.

### 3. Uses made of the information

1. We use information held about you in the following ways:
  1. **Information you give to us.**

We will use this information:

    - to provide you with the information and services that you request from us or to otherwise deal with your enquiries;
    - a. to notify you about changes to our service, facilities, payment plans, events, and other marketing activities by us;
    - b. to ensure that content from our site is presented in the most effective manner for you and for your computer.

### 4. Data security

1. Unfortunately, the transmission of information via the internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted to our site; any transmission is at your own risk. Once we have received your information, we will use strict procedures and security features to try to prevent unauthorised access.

### 5. Your rights

1. **Marketing:** You have the right to ask us not to process your personal data for marketing purposes. We will usually inform you (before collecting your data) if we intend to use your data for such purposes or if we intend to disclose your information to any third party for such purposes. You can exercise your right to prevent such processing by checking certain boxes on the forms we use to collect your data. You can also exercise the right at any time by contacting us at [buryandelton@yahoo.com](mailto:buryandelton@yahoo.com).
2. **Access to information:** The Legislation gives you the right to access information held about you. Your right of access can be exercised in accordance with the Legislation at any time in writing. Any access request will be subject to a fee of £10 to meet our costs in providing you with details of the information we hold about you.

3. **Rectification:** The Legislation gives you the right to ask us to correct any inaccuracies contained in any personal data we hold about you. You may make such a request at any time by contracting us at [buryandelton@yahoo.com](mailto:buryandelton@yahoo.com).
  4. **Erasure:** You have the right to be forgotten, which can be exercised by contracting us at [buryandelton@yahoo.com](mailto:buryandelton@yahoo.com). The right to be forgotten applies:
    1. where we no longer need to use your personal data;
    2. to the extent that we have relied on your consent to process data, where you have withdrawn that consent;
    3. where you object to the processing of your data by automated means and we have no overruling legitimate interest to continue such processing;
    4. where we have processed your personal data unlawfully;
    5. where your personal data has to be erased in order to comply with any applicable laws
  5. **Restriction or objection of processing:** Your rights to object to or request that we restrict processing your personal data can be exercised by contacting [buryandelton@yahoo.com](mailto:buryandelton@yahoo.com). The right to restrict to processing applies where:
    1. the accuracy of the data is contested;
    2. the processing is unlawful;
    3. we no longer need your personal data for the purposes set out herein or as otherwise notified to you;
    4. you have objected to processing and such processing may be objected to where that processing is being conducted;
      - . by automated means;
        - a. for the purposes of direct marketing
  6. **Data portability:** You have the right to receive your data in a structured, commonly used and machine readable format and have the right to transmit such personal data to another data controller without hindrance from us where such data is processed with your consent or in order to perform a contract with you. You can also exercise the right at any time by contacting us at [buryandelton@yahoo.com](mailto:buryandelton@yahoo.com).
  7. **Withdrawing consent:** To the extent that we have relied on your consent to process data, you may withdraw such consent at any time by contacting us at [buryandelton@yahoo.com](mailto:buryandelton@yahoo.com).
  8. In order to comply with any of your requests and rights, we may request such information as we may legally and reasonably require in order to verify the validity of the request as well as your identity in order to be able to meet the request.
6. **Changes to our privacy policy**
1. Any changes we make to our privacy policy in the future will be posted on this page and, where appropriate, notified to you by e-mail. Please check back frequently to see any updates or changes to our privacy policy.
7. **Contact**
1. Questions, comments and requests regarding this privacy policy are welcomed and should be addressed to [buryandelton@yahoo.com](mailto:buryandelton@yahoo.com).
  2. You may lodge a complaint with the Information Commissioner with regard to this privacy policy or our handling of your personal data.